

# Children's Cabinet Interagency Fund - FY 2022 (CCIF)

## Applicant: Garrett County Health Department

### Grant Application Form



## Governor's Office of Crime Control and Prevention


Submitted: 4/9/2021

Governor's Office of Crime Control and Prevention  
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Larry Hogan, Governor  
Boyd K. Rutherford, Lt. Governor

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Date Stamp:	OFFICE USE ONLY	
	Control Number: 	Application Number: <b>2021-CY-0022</b>
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Governor's Office of Crime Control & Prevention - Grant Application Form

# Children's Cabinet Interagency Fund - FY 2022 (CCIF)

**Applicant:** Garrett County Health Department

**Project Title:** FY 2022 Community Partnership Agreement Garrett

**Garrett** **Local Government**

**Start Date:** 07/01/2021

**Submitted:** 4/9/2021 2:45:05 PM

**DUNS Number:** 136568941

**End Date:** 06/30/2022

**Funding Year:**

**SAM Expiration:** 9/1/2021

**Applicant:**

**Implementing Agency:**

Garrett County Health Department  
1025 Memorial Drive  
Oakland, MD 21550 4343  
(301) 334-7730

FAX: (301) 334-7701

Garrett County Local Management Board (LMB)  
1025 Memorial Drive  
Oakland, MD 21550 4343  
(301) 334-7440

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**Authorized Official:**

Stephens, Robert  
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Garrett County Health Department  
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Oakland, MD 21550-4343  
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County Health Officer

FAX: (301) 334-7701

**Project Director:**

Polce, Frederick  
fred.polce@maryland.gov  
Garrett County Local Management Board (LMB)  
1025 Memorial Drive  
Oakland, MD 21550-4343  
(301) 334-7440

Director

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**Fiscal Officer:**

Loughry, Jennifer  
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1025 Memorial Drive  
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Accountant II

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**Funding Summary**

56.6 % Grant Funds

**\$542,316.00**

42.3 % Cash Match

**\$405,193.00**

1.0 % In-Kind Match

**\$9,852.00**

**Total Project Funds**

**\$957,361.00**

## Project Summary

N/A

### Community Partnership Agreement - Narrative - 2022

Garrett County, Maryland is a rural community in the westernmost part of Maryland covering 656 geographic miles. With 46.5 persons per square mile (US Census, 2010), Garrett County ranks the third-least populous county in the State of Maryland. With over 98,276 acres of parks, lakes, and forestland, Garrett County offers both natural beauty and adventure.

According to the 2015-2019 American Community Survey 5-year Estimates, 29,014 residents call Garrett County home which is a decrease from the reported estimate in 2017 of 29,516. The median income for residents of Garrett County is \$52,617 with 15,720 people creating the labor force of Garrett County, a low number compared to the total population, making economic concerns a priority among residents.

The COVID-19 pandemic has significantly impacted communities in Maryland and Garrett County is no exception. The rural composition of Garrett County provided a spotlight increasing economic and cultural disparities as a result of COVID-19. Some of the disparities include broadband internet connectivity issues, food insecurities, and family disconnection from both school and community services. As the county works to recover, building relationships and meeting folks "where they are" in the community are key components to economic growth and maintaining the connection going forward.

#### FY22 NOFA RESULTS FOR GARRETT COUNTY:

##### Healthy Children

#### 1. Indicators: Obesity; Health Insurance Coverage; Electronic Vapor Product Use(6-8); Depressive Episode (6-8)

For FY 2022, the Garrett County Local Management Board (LMB) chose the indicators Obesity, Health Insurance Coverage, Electronic Vapor Product Use Grades (6-8), Depressive Episode (6-8), to address the Child Well-Being Result area of Healthy Children. These indicators were chosen based on State indicator data as well as local data provided by the Garrett County Community Health Assessment, The Department of Social Services Annual Report, mygarrettcountry.com and a variety of secondary data sources.

#### 2. The Story Behind the Data

According to the Center for Disease Control and Prevention, "*Obesity during childhood can harm the body in a variety of ways.*" Children who are obese or overweight have a propensity for high blood pressure, cardiovascular disease, asthma, and impaired glucose tolerance among other conditions. There are many contributing factors to childhood obesity that are prevalent among Garrett County youth. Environment, lifestyle choices, and the culture all have roles to play in determining health and the propensity for obesity within a community. Riding a bike or walking to school is not a option for most Garrett County youth because of the human geography and rural landscape. Low incomes and high poverty rates often dictate the available food choices for families living below the poverty level. Poverty rates for Garrett County typically outperform the State for consecutive years and serve as a contributing factor when making food choices.

Activity level is another factor closely linked to childhood obesity. The Garrett County Community Health Assessment, conducted from April 13th, 2019 to August 13th, 2019, ranked physical activity as the 8th most important concern among the 2,102 participants who took part in the survey. According to the Youth Risk Behavior Survey (YRBS), an on-site survey of Maryland high school and middle school students conducted every two years, Garrett County students exceed State rankings in Childhood Obesity in both the 95th and 85th percentile for body mass index from the 2000 CDC growth chart for consecutive years. For the 2018-2019 school year, the percentage of students who were obese in the >95th percentile for Garrett County was 18.3% compared to the State at 12.8%.

The Garrett County Local Management Board recognizes the importance of creating environments that support healthy food choices and the opportunity for physical activities for children. Active play, movement, physical activity and good nutrition are all essential for healthy growth and development and the LMB is dedicated to making an impact on these numbers through the Early Care Healthy Families, Partners After School, and Learning Beyond the Classroom programs.

Access to healthcare is important for children, their families, and the community as a whole. If care is not provided, preventable conditions are more likely to develop that can affect both the child and the family for many years to come. In 2018, the rate of uninsured children in the State of Maryland was 3.2%, while the rate of uninsured children in Garrett County was 4.1% (Kids Count Data Center, 2018). According to the Garrett County Community Health Assessment, health insurance concerns ranked 2nd among the 2,102 residents surveyed and access to healthcare ranked 9th. Consensus from the focus group studies indicate that workers with lower paying jobs could not afford the insurance plans offered by employers in the county, so they typically refused insurance. Those surveyed who had insurance indicated a concern with future costs later in life. Because of this, the Garrett County Local Management Board hopes to communicate the importance of health insurance coverage and help families access affordable health care through the

Early Care Healthy Families program.

Electronic vaping products have become very popular among teenagers and Garrett County is no exception. The rate of Public School Students in grades 6-8 in the county reporting electronic vapor product use exceeds the State in every category for the years 2016-2019 according to the Youth Risk Behavior Survey. In 2018, the rate of vapor product use for grades 9-12 for Garrett County was 57.6% compared to the State rate of 39.7% (Youth Risk Behavior Survey, 2018)

Adult tobacco usage rates for the county exceed both the State and even the nation for consecutive years as reported by multiple data sources. According to Michael Blaha, M.D., M.P.H., a professor of medicine at John Hopkins, "*there's evidence that young people who vape are more likely to go on to use illicit drugs and tobacco products such as cigarettes.*" (<https://www.hopkinsmedicine.org/health/wellness-and-prevention/does-vaping-lead-to-smoking>). Typically rural areas like Garrett County have a higher rate of tobacco usage based on socio-economic factors, culture, and lack of health care. Residents who took part in the Community Health Assessment Survey ranked Substance Abuse, to include opioids, prescription medication, tobacco, alcohol, and other drugs, as 3rd in importance for the county. Tobacco use in Garrett County is a generational problem that continues to be addressed through outreach groups such as Garrett County Regional Medical Center, Accident Community Planning Group, Club 21550, Crellin Outreach Partnerships, Friendsville Community Watch, and the Garrett County Health Department. Through the Partners After School program, the Local Management Board is hoping to make an impact on vaping and school aged children in Garrett County.

Depression, described by psychologist Martin Seligman as the "common cold" of mental illness, is the most frequently reported mental health problem among American school children (American Psychological Association). Once a child has experienced a depressive episode, the likelihood of recurrence in adulthood is high. Garrett County students rank just below the State in the percent of public school students in grades 6-8 and 9-12 reporting a depressive episode with one segment (6-8) exceeding the State percentage. The COVID-19 pandemic has created a breeding ground for mental health issues, especially for those children who found themselves disconnected from school and services due to circumstances beyond their control. In February of 2020, the Garrett County Health Department conducted an adolescent survey among Middle School students eliciting 260 responses. The survey broached a variety of health topics with students ranking Anxiety (95), Stress (116), and How Much Sleep I Need (107) as areas they would like help with addressing. Considering the small population of Garrett County, and the close alignment with State figures, the Garrett County Local Management Board decided to select the aforementioned indicator as a priority for Garrett County programming in FY22.

### **3. Board Prioritization**

The Garrett County Local Management Board held a series of three Community Partnership Agreement FY 2022 NOFA planning meetings which were open to the public and took place on March 1st, 2021, March 3rd, 2021 and March 8th, 2021. The meetings were held virtually per COVID-19 directives. The NOFA planning meetings were well attended by members of the community including Oakland Town Council members, State Representatives, Garrett County Commission for Women, various educational, political, and charitable groups and interested members of the community. All three meetings followed the same format which utilized the Results Based Accountability method to determine the greatest needs of children and families of Garrett County. The meetings began with an introduction and brief background information regarding the Local Management Board and the Governor's Office of Crime Prevention, Youth, and Victim Services and their combined mission. A PowerPoint presentation was developed to clarify the intent of what the Board is tasked with as well as the Results Based Accountability framework used to help with the decision making process. Attendees were provided with indicator data collected for the Child Well-Being Result areas from both the State and Garrett County as well as information related to the program/strategy priorities, and Children's Cabinet overall Themes for FY22. Indicator data was provided by the Maryland's Child Well-Being Scorecard Tracking Outcomes for Maryland's Children and Families and supplied valuable insight for community members to consider.

The Garrett County Local Management Board met on March 11th, 2021 and again on March 16th, 2021 to study what was learned from the planning meetings and to decide on the Results, Indicators, and Program Priorities most important to Garrett County children and families. The recommendations and comments from community members who attended the planning meetings were discussed and considered in the decision process. Indicator data was discussed at length with considerations on how to turn the curve and how to make an impact on indicators lacking for Garrett County. According to community input and the indicator data collected and shared, a Result area chosen to prioritize by the Garrett County LMB for FY22 includes Healthy Children.

### **4. Programs/Strategies**

- Learning Beyond the Classroom
- Partners After School
- Early Care Healthy Families

### **Children Enter School Ready to Learn**

#### **1. Indicator: Kindergarten Readiness Assessment**

For FY 2022, the Garrett County Local Management Board (LMB) chose the indicator *Kindergarten Readiness Assessment: Students Demonstrating Readiness* to address the Child Well-Being Result area of Children Enter School Ready to Learn. This indicator was chosen based on local and State data as well as information gathered from the Garrett County Community Health Assessment, the Department of Social Services Annual Report, and [mygarrettcountry.com](http://mygarrettcountry.com). Although the numbers for Garrett County compared to the

State are favorable, Kindergarten Readiness remains a high priority and a Result area Garrett County would like to maintain going forward.

## **2. The Story Behind the Data**

From Universal Pre-School to Child-Tax Credits, Early Childhood Education is recognized as a vital component of childhood development which paves the way for future success. In the earliest years, children begin to develop socialization, communication, critical thinking, and self-control, all skills critical for school success. For children living in poverty, the constraints placed on the child including lack of language skills, materials, and mental health issues related to housing and environment, all play a negative role in that child's development.

The poverty rate for children in Garrett County under 18 years of age for 2019 was 17.7% compared to the State at 12.3% (Kids Count Data Center). Child poverty rates in Garrett County are consistently higher than the State for consecutive years which raises a red flag for the LMB and the result area of Children Enter School Ready to Learn. According to the "Ready at Five" report, Garrett County has ranked above the State in Kindergarten Readiness for consecutive years because of the emphasis placed on early intervention in the county. The data for the current school year (2020-2021) is not available, but the data from 2019-2020 suggests a small decline from previous years in the areas of "Demonstrating" and "Approaching" readiness. The LMB closely monitors enrollment numbers in the Healthy Families and Head Start programs to confirm residents are taking advantage of these important initiatives. A recent drop in enrollment numbers and a disconnect due to the COVID-19 pandemic has encouraged the Garrett County Local Management Board to continue to support this important Child Well-Being Result.

## **3. Board Prioritization**

The Garrett County Local Management Board held a series of three Community Partnership Agreement FY 2022 NOFA planning meetings which were open to the public and took place on March 1st, 2021, March 3rd, 2021 and March 8th, 2021. The meetings were held virtually per COVID-19 directives. The NOFA planning meetings were well attended by members of the community including Oakland Town Council members, State Representatives, Garrett County Commission for Women, various educational, political, and charitable groups and interested members of the community. All three meetings followed the same format which utilized the Results Based Accountability method to determine the greatest needs of children and families of Garrett County. The meetings began with an introduction and brief background information regarding the Local Management Board and the Governor's Office of Crime Prevention, Youth, and Victim Services and their combined mission. A PowerPoint presentation was developed to clarify the intent of what the Board is tasked with as well as the Results Based Accountability framework utilized to help with the decision making process. Attendees were provided with indicator data collected for the Child Well-Being Result areas for both the State and Garrett County as well as information related to the program/strategy priorities and the Children's Cabinet overall Themes for FY22. Indicator data was provided by the Maryland's Child Well-Being Scorecard Tracking Outcomes for Maryland's Children and Families and supplied valuable insight for both the Board and community members to consider.

The importance of this Result area coupled with the rural composition of the county put a spotlight on the Learning Beyond the Classroom (LBTC) program. The LBTC program became a vital resource for the community during the COVID-19 pandemic. The bus remained parked due to COVID-19 directives, however, the program continued to "meet people where they are" in the community delivering food and educational supplies to disadvantaged families with young children. Because of this, the LMB decided to add the Learning Beyond the Classroom program to the Result area of Children Enter School Ready to Learn.

The Garrett County Local Management Board met on March 11th, 2021 and again on March 16th, 2021 to study what was learned from the planning meetings and to decide on the Results, Indicators, and Program Priorities most important to Garrett County children and families. The recommendations and comments from community members who attended the planning meetings were discussed and considered in the decision process. Indicator data was reviewed at length with considerations on how to turn the curve and how to make an impact on indicators lacking for Garrett County. According to community input and the indicator data collected and shared, a Result area chosen to prioritize by the Garrett County LMB for FY22 includes Children Enter School Ready to Learn.

## **4. Programs/Strategies**

Learning Beyond the Classroom

Early Care Healthy Families

### **Families are Economically Stable**

#### **1. Indicators: Child Poverty, Homelessness**

For FY 2022, the Garrett County Local Management Board (LMB) chose the indicators Child Poverty and Homelessness to address the Child Well-Being Result area of Families are Economically Stable. These indicators were chosen based on State indicator data as well as local data provided by the Garrett County Community Health Assessment, The Department of Social Services Annual Report, mygarrettcountry.com and secondary data sources.

## **2. The Story Behind the Data**

Children in poverty is a generational problem for Garrett County. One way to affect generational poverty is to intervene early in the development of a child to help change the trajectory of their achievement potential. According to the Community Health Assessment, "Jobs, Wages, and Economic Development" ranked highest among Garrett County residents in a county-wide prioritization survey. Focus group participants cite a lack of affordable housing, school closures, and a lack of competitive job opportunities as contributing factors directly related to economic development and corresponding poverty rates. Some focus group members acknowledged a direct link between higher incomes and improved health outcomes for some Garrett County residents.

Garrett County consistently ranks below the State in the percentage of Children Under 18 Living in Poverty. For FY19, the rate of children living in poverty for the State was 12.3% while the rate in Garrett County was 17.7%, a slight improvement from previous years where the rates were 18.4% and 18.7% respectively. Community Health Assessment participants expressed concern with "attracting and keeping" the next generation in the county. A lack of broadband internet access limits virtual employment options for residents and prevents larger corporations from coming to the area prohibiting growth and perpetuating generational poverty in the county.

Homelessness is described as the percent of children enrolled in the public school system who lack a fixed, regular, and adequate nighttime residence or who are awaiting foster-care placement. Because of the population size of Garrett County, homeless data is suppressed but Local Management Board members including the Superintendent of Schools and the Director of Community Action both agree that the numbers for the county are clearly on the rise. In 2019, for the months of January through December, the Garrett County Board of Education reported a range of 21-39 students identified as homeless throughout the year. In 2020, for the months of January through December, the Garrett County Board of Education reported a range of 32-52 students identified as homeless throughout the year, a noticeable increase from the previous year. Affordable housing is a vital social determinant of health and one that alludes many families in Garrett County. A Community Health Assessment focus group participant describes housing in the area as a "*Disparity of affordable housing – I'm not talking about subsidized housing, \$900 a month for rent or more is not affordable.*" With household income rates in the county well below the State, [\$84,805 (State), and \$52,617 (Garrett County); U.S. Census Bureau], a lack of affordable housing is easily attributed to homeless statistics for both children and families of Garrett County.

### **3. Board Prioritization**

The Garrett County Local Management Board held a series of three Community Partnership Agreement FY 2022 NOFA planning meetings which were open to the public and took place on March 1st, 2021, March 3rd, 2021, and March 8th, 2021. The meetings were held virtually per COVID-19 directives. The NOFA planning meetings were well attended by members of the community including Oakland Town Council members, State Representatives, Garrett County Commission for Women, various educational, political, and charitable groups and interested members of the community. All three meetings followed the same format which utilized the Results Based Accountability method to determine the greatest needs of children and families of Garrett County. The meetings began with an introduction and brief background information regarding the Local Management Board and the Governor's Office of Crime Prevention, Youth, and Victim Services and their combined mission. A PowerPoint presentation was developed to clarify the intent of what the Board is tasked with as well as the Results Based Accountability framework utilized to help with the decision making process. Attendees were provided with indicator data collected for the Child Well-Being Result areas for both the State and Garrett County as well as information related to the program/strategy priorities and the Children's Cabinet overall Themes for FY22. Indicator data was provided by the Maryland's Child Well-Being Scorecard Tracking Outcomes for Maryland's Children and Families and supplied valuable insight for community members to consider.

### **4. Programs/Strategies**

Early Care Healthy Families

Planning Initiative

#### **Youth Have Opportunities for Employment or Career Readiness**

##### **1. Indicators: Youth Disconnection: Youth ages 16-24 Not Working and Not in School**

For FY 2022, the Garrett County Local Management Board (LMB) chose the indicator Youth Disconnection: Youth ages 16-24 Not Working and Not in School to support the Child Well-Being Result area of Youth Have Opportunities for Employment or Career Readiness. This indicator was chosen based on State indicator data as well as local data provided by the Garrett County Community Health Assessment, The Department of Social Services Annual Report, mygarrettcountry.com and secondary data sources.

##### **2. The Story Behind the Data**

Youth Disconnection is an issue that Garrett County has taken a deep dive into over the span of the last two years. With youth disconnect numbers well below the State for consecutive years, identifying and creating a pathway to employment has become a priority for the Garrett County LMB. Working with an outside consultant, a workforce development group was formed to look at who makes up the disconnected population and what can be done to integrate Disconnected/Opportunity Youth back into the community. With jobs, wages and economic development ranked as top concerns among Garrett County residents per Community Assessment survey results, a pathway to jobs for youth in the community is a priority for the Local Management Board of Garrett County.

### **3. Board Prioritization**

The Garrett County Local Management Board held a series of three Community Partnership Agreement FY 2022 NOFA planning meetings which were open to the public and took place on March 1st, 2021, March 3rd, 2021 and March 8th, 2021. The meetings were held virtually per COVID-19 directives. The NOFA planning meetings were well attended by members of the community including Oakland Town Council members, State Representatives, Garrett County Commission for Women, various educational, political, and charitable groups and interested members of the community. All three meetings followed the same format which utilized the Results Based Accountability method to determine the greatest needs of children and families of Garrett County. The meetings began with an introduction and brief background information regarding the Local Management Board and the Governor's Office of Crime Prevention, Youth, and Victim Services and their combined mission. A PowerPoint presentation was developed to clarify the intent of what the Board is tasked with as well as the Results Based Accountability framework utilized to help with the decision making process. Attendees were provided with indicator data collected for the Child Well-Being Result areas for both the State and Garrett County as well as information related to the program/strategy priorities and the Children's Cabinet overall Themes for FY22. Indicator data was provided by the Maryland's Child Well-Being Scorecard Tracking Outcomes for Maryland's Children and Families and supplied valuable insight for community members to consider.

#### **4. Programs/Strategies**

Youth Employment Initiative

Garrett County Apprenticeship Program

### **Communities are Safe for Children, Youth, & Families**

#### **1. Indicators: Child Maltreatment; Out-of-Home Placement**

For FY 2022, the Garrett County Local Management Board (LMB) chose the indicators Out-of-Home Placement and Child Maltreatment to support the Child Well-Being Result area of Youth Have Opportunities for Employment or Career Readiness. This indicator was chosen based on State indicator data as well as local data provided by the Garrett County Community Health Assessment, The Department of Social Services Annual Report, mygarrettcountry.com and secondary data sources.

#### **2. The Story Behind the Data**

The Garrett County Local Management Board engaged in lengthy discussion regarding the indicators of Out-of-Home Placement and Child Maltreatment and the corresponding rates for the county. Through the Community Health Assessment, residents ranked Child Maltreatment (abuse & neglect) as 7 out of 31 in importance identifying the indicator as an area of concern for the county. Child Maltreatment rates for the county compared to the State are disproportionate measuring more than double the rate per 1,000. According to SHIP data for the years 2016 and 2017, Child Maltreatment rates for Garrett County were 18.4 and 25.3 respectively, compared to the State at 6.6 and 7.1. Several secondary data sources report similar rate disparities prompting the Local Management Board to look deeper into the issue with a planning initiative.

According to the Department of Social Services Annual Report for Garrett County, "the number of youth in out-of-home placements remained at a rate of 55-60 youth in placement at any given time, with the majority residing in area local foster homes." This does not account for the number of children in kinship care or children being raised by grandparents in the county. A Community Health Assessment focus group participant recognized the issue saying, "*Highest level of our society - grandparents are raising kids - affluent people.*" Out of Home Placement rates for the county are very similar to Child Maltreatment rates among several secondary data sources. For 2018 and 2019 respectively, the rate of Out-of-Home Placements per 1,000 children for the State was 7.1 and 7.8 while the Garrett County rate was 24.93 and 25.57 (OOHP Reports 2018 and 2019). Because of the large rate gap with regard to this indicator, the Local Management Board decided to further investigate the data through a planning initiative.

#### **3. Board Prioritization**

The Garrett County Local Management Board held a series of three Community Partnership Agreement FY 2022 NOFA planning meetings which were open to the public and took place on March 1st, 2021, March 3rd, 2021, and March 8th, 2021. The meetings were held virtually per COVID-19 directives. The NOFA planning meetings were well attended by members of the community and included Oakland Town Council members, State Representatives, Garrett County Commission for Women, various educational, political, and charitable groups and interested members of the community. All three meetings followed the same format which utilized the Results Based Accountability method to determine the greatest needs of children and families of Garrett County. The meetings began with an introduction with brief background information regarding the Local Management Board and the Governor's Office of Crime Prevention, Youth, and Victim Services and their combined mission. A PowerPoint presentation was developed to clarify the intent of what the Board is tasked with as well as the Results Based Accountability framework utilized to help with the decision making process. Attendees were provided with indicator data collected for the Child Well-Being Result areas for both the State and Garrett County as well as information related to the program/strategy priorities and the Children's Cabinet overall Themes for FY22. Indicator data was provided by the Maryland's Child Well-Being Scorecard Tracking Outcomes for Maryland's Children and Families and supplied valuable insight for both the LMB and community members to consider.

#### **4. Programs/Strategies**

Planning Initiative





Control Number:

2021-CY-0022

## Project Budget

### A. Budget Summary

	<b>Grant Funds</b>	<b>Cash Match</b>	<b>In-Kind Match</b>	<b>Total Award</b>
<b>Personnel</b>	\$450,249.00	\$337,677.00	\$9,852.00	\$797,778.00
<b>Operating Expenses</b>	\$38,074.00	\$38,741.00	\$0.00	\$76,815.00
<b>Travel</b>	\$3,687.00	\$4,525.00	\$0.00	\$8,212.00
<b>Contractual Services</b>	\$41,000.00	\$7,000.00	\$0.00	\$48,000.00
<b>Equipment</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>Other</b>	\$9,306.00	\$17,250.00	\$0.00	\$26,556.00
<b>Grand Total</b>	<b>\$542,316.00</b>	<b>\$405,193.00</b>	<b>\$9,852.00</b>	<b>\$957,361.00</b>

Category A - Personnel



Control Number:

2021-CY-0022

	Description of Position	Priority	Salary Type	Funding Type	Total
1		1	Salary	Grant Funds	\$450,249.00
2		2	Salary	Cash Match	\$337,677.00
3		3	Salary	In-Kind Match	\$9,852.00

\$797,778.00
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1. See Budget Worksheet
2. See Budget Worksheet
3. See budget worksheet

**Category B - Operating Expenses**



Control Number:

2021-CY-0022

	<b>Operating Expenses</b>	<b>Priority</b>	<b>Funding Type</b>	<b>Quantity</b>	<b>Cost / Unit</b>	<b>Total</b>
<b>1</b>		<b>4</b>	<b>Grant Funds</b>	<b>0</b>	<b>\$0.00</b>	<b>\$38,074.00</b>
<b>2</b>		<b>5</b>	<b>Cash Match</b>	<b>0</b>	<b>\$0.00</b>	<b>\$38,741.00</b>
						<b>\$76,815.00</b>

- 1. See Budget Worksheet
- 2. See Budget Worksheet

Category C - Travel



Control Number:

2021-CY-0022

	<b>Travel</b>	<b>Priority</b>	<b>Funding Type</b>	<b>Quantity</b>	<b>Cost / Unit</b>	<b>Total</b>
<b>1</b>		<b>6</b>	<b>Grant Funds</b>	<b>0</b>	<b>\$0.00</b>	<b>\$3,687.00</b>
<b>2</b>		<b>7</b>	<b>Cash Match</b>	<b>0</b>	<b>\$0.00</b>	<b>\$4,525.00</b>
						<b>\$8,212.00</b>

1. See Budget Worksheet
2. See Budget Worksheet

Category D - Contractual Services



Control Number:

2021-CY-0022

	<b>Contractual Services</b>	<b>Priority</b>	<b>Funding Type</b>	<b>Quantity</b>	<b>Cost / Unit</b>	<b>Total</b>
<b>1</b>		<b>8</b>	<b>Grant Funds</b>	<b>0</b>	<b>\$0.00</b>	<b>\$41,000.00</b>
<b>2</b>		<b>11</b>	<b>Cash Match</b>	<b>0</b>	<b>\$0.00</b>	<b>\$7,000.00</b>
						<b>\$48,000.00</b>

1. See Budget Worksheet
2. See Budget Worksheet

Category F - Other



Control Number:

2021-CY-0022

	Other	Priority	Funding Type	Quantity	Cost / Unit	Total
1		9	Grant Funds	0	\$0.00	\$9,306.00
2		10	Cash Match	0	\$0.00	\$17,250.00
						\$26,556.00

1. See Budget Worksheet
2. See Budget Worksheet



Control Number:

2021-CY-0022

## V. Civil Rights Requirements

1. Civil rights contact person: Griffith, DaVina - Director of Human Resources
2. Organization: Garrett County Board of County Commissioners
3. Address: Courthouse  
203 South Fourth Street, Room 207  
Oakland, MD 21550
4. Telephone Number: (301) 334-1989
5. Number of persons employed by the organization unit responsible for implementation of this grant: 15

### Project Service Sites

#### Site 1

<b>Service Site</b>	Garrett County Health Department
<b>Apt. Suite, No. Street</b>	1025 Memorial Drive
<b>City</b>	Oakland
<b>State &amp; Zip</b>	MD 21550-4343

#### Site 2

<b>Service Site</b>	Garrett County Local Management Board (LMB)
<b>Apt. Suite, No. Street</b>	1025 Memorial Drive
<b>City</b>	Oakland
<b>State &amp; Zip</b>	MD 21550-4343



Control Number:

2021-CY-0022

**Certified Assurances**

**THE APPLICANT HEREBY ASSURES AND CERTIFIES THE FOLLOWING:**

1. That Federal funds made available under this formula grant will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal Funds, be made available for program activities.

2. That matching funds required to pay the non-Federal portion of the cost of each project, for which grant funds are made available, shall be in addition to funds that would otherwise be made available for program activities by the recipient of the grant funds and shall be provided as required in the Grant Award document.

3. That following the first year covered by a Grant Award and each year thereafter, a performance evaluation and assessment report will be submitted to the Governor's Office of Crime Control & Prevention.

4. That fund accounting, auditing, monitoring, evaluation procedures and such records as the Governor's Office of Crime Control & Prevention shall prescribe to and shall be provided to assure fiscal control, proper management and efficient disbursement of funds received.

5. That the Grantee shall maintain such data and information and submit such reports in such form, at such times, and containing such information as the Governor's Office of Crime Control & Prevention may reasonably require to administer the program.

6. Sub-recipients will comply (and will require any sub-grantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604 (e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000(d)); the Rehabilitation Act of 1973 (29 U.S.C. § 704); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. § 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. § 6101-07); and the

Department of Justice (DOJ's) Equal Treatment Regulations (28 C.F.R. pt. 38).

7. That in the event a Federal or state court or administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against the Grantee, a copy of the finding will be forwarded to the Governor's Office of Crime Control & Prevention.

8. Sub-recipients that are governmental or for-profit entities, that have fifty or more employees and that receive a single award of \$500,000 or more under the Safe Streets Act or other Department of Justice (DOJ) program statutes are required to submit their Equal Employment Opportunity Plan (EEO) to the federal Office of Civil Rights (OCR). The sub-recipients are not required to submit a copy to the Governor's Office of Crime Control & Prevention (GOCCP), but must have a copy available on site for monitoring purposes. Those sub-recipients that are subject to the OCR's EEO Certification Form may access this form at: <http://www.ojp.usdoj.gov/about/ocr/eeop.htm>.

9. That the Grantee will comply with all provisions set forth in the Governor's Office of Crime Control & Prevention's General <http://www.goccp.maryland.gov/grants/general-conditions.php> and Special Conditions.

10. That the Grantee will comply with the provisions of 28 CFR applicable to grants and cooperative agreement.

11. Sub-recipients are obligated to provide services to Limited English Proficient (LEP) individuals. Refer to the DOJ's Guidance Document. To access this document see U.S. Department of Justice, Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (67 Federal Regulation 41455 (2002)). This regulation may be accessed at: <http://www.archives.gov/eo/laws/title-vi.html>

**CERTIFICATION: I certify that this program will comply with the provisions set forth by the State of Maryland and the Governor's Office of Crime Control and Prevention.**

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

**Stephens, Robert - County Health Officer**

\_\_\_\_\_  
Name and Title



## Certification Regarding Lobbying



Control Number:

2021-CY-0022



U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER

### **CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

#### 1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

#### 2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510 --

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with

obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted or otherwise criminally or civilly charged by a Government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph, (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminate for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

#### 3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about --

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;



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(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after having received notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 312A, GSA Regional Office Building No. 3), Washington DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code)

\_\_\_\_\_

Check \_\_\_ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check \_\_\_ if the State has elected to complete OJP Form 4061/7.

\_\_\_\_\_

**DRUG-FREE WORKPLACE  
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Applicant: Garrett County Health Department  
Address: 1025 Memorial Drive  
Oakland, MD 21550 4343

Project Title: FY 2022 Community Partnership Agreement Garrett  
Federal ID Number: 23-7390591

Authorized Representative: Stephens, Robert - County Health Officer

Signature: \_\_\_\_\_  
**Signature of Authorized Official** **Date**