GARRETT COUNTY LOCAL MANAGEMENT BOARD

1025 Memorial Drive

Oakland, MD 21550

Minutes for Thursday, November 21, 2019

LMB members present: Kaitlyn Glotfelty (Vice Chair), Rick DeWitt, Robert Stephens, Robert Peters, Duane Yoder, Linda Green, and Mary Keller.

Staff attending the meeting: Fred Polce, Jennifer Loughry, Julie Sanders, and Gillian Shreve.

The Garrett County Local Management Board meeting was held on Thursday, November 21, 2019 at the Garrett County Health Department. Kaitlyn Glotfelty called the meeting to order at 2:05 pm.

**Approval of Meeting Minutes**

The minutes of the Local Management Board meeting on Thursday October 17, 2019 were reviewed. No changes were needed. ***A motion to approve the minutes was made by Bob Stephens seconded by Rick Dewitt. All in favor. Motion carried***.

**Continuing Business – Program and Operations Updates**

Fred Polce shared that Juliet Sanders had attended a 2 day training for the ECAC. Plans are underway to reintroduce the ECAC in the County. A planning meeting is scheduled for January 22, 2020 at Garrett County Board of Education offices in Oakland. Julie Sanders shared a flyer with the Board members which outlined the purpose of the meeting.

Kaitlyn Glotfelty shared she would ask the December Head Start Policy Council meeting if any of the members would be interested in attending the meeting.

**LUMA Consulting Update**

Jennifer Loughry and Fred Polce had had a conference call with Jennifer Barnhart and Alice Bauman from LUMA, the 9 deliverables were discussed, no issues were foreseen and the suggested timeline is feasible.

A MAPT committee is to be formed, in addition to those already invited recommendation was made to reach out to DJS, GOBA, and AHEC West – ECHO Program. It is hoped to have a meeting planned by early December.

**New Business – Local Management Board Attendance Policy Review.**

Julie Sanders and Gillian Shreve had bought attendance issues to Henrietta’s attention. As Henrietta was unable to attend the meeting, Gillian shared that some Board Member’s attendance at meetings is not in accordance with LMB Policies and by laws and that Henrietta thought it should be addressed. Discussion was had on the policies and by laws and suggestions on how to address the problem. Another review of attendance will be done at the half way point in the year and decisions made on whether changes can be made to the bylaws to enable designees to attend meetings when Board Members are unable to be there.

**Replacement Board Member for Linda Green and Pastor Chris Duckworth**

Linda Green’s term on the Board was ending on November 22, 2019 and she had decided not to seek reappointment to the Board. Linda had found replacements for Pastor Duckworth and herself, unfortunately she was unable to find another Pastor.

Linda Green shared Pam Nelson’s information with the Board and also informed them that Peggy Jamison, Mayor of the Town Of Oakland had given permission for Bill Thomas of Oakland Town Police to serve on the Local Management Board. Linda had sufficient information for the Board to vote on Pam Nelson but not Bill Thomas. When information is received it will be presented to the Board.

***Recommendation from the Nominating Committee to nominate Pam Nelson was made by Linda Green and seconded by Bob Stephens.***

***Motion to vote in Pam Nelson and submit paperwork to the Commissioners was made by Bob Stephens, seconded by Rick Dewitt. All in favor. Motion carried.***

**Agency Updates**

Rick Dewitt shared there is a Strategic Planning Meeting scheduled for December 6, 2019. The session will discuss the 2 generational Common Customer with the focus on developing substance abuse service integration.

Duane Yoder shared Community Action and Social Services are working on getting a grant to enable them to work together to serve the whole family. Christina Church has been appointed the 2 generational coordinator.

Head Start is having difficulties finding eligible children in the County, he thinks one of the problems is minimum wage has increased, but the poverty level guidelines for Head Start has not been adjusted to reflect these changes leaving families ineligible because of higher income.

A team of 20 people were in the County on November20, 2019, they toured the County and met with local representatives to discuss the challenges within the County. The group was funded by the Gates Foundation. Discussion followed on the Gates Foundation and their initiatives for the nation as a whole.

Mary Keller reported the Consortium had helped 52 former Verso employees. Thirty three of these had registered for some sort of training. The center has 29 adult clients in training and has assisted 6 out of school youth.

Kaitlyn Glotfelty shared the College is working jointly with the Consortium clients so their partnership and help clients and students.

Adult Education is reaching out to employees and agencies to come into classes to discuss available employment and benefits.

LUMA Consulting has reached out to Julie Yoder and Kaitlyn for help with developing the Apprenticeship Program in the County.

Bob Stephens shared the Health Planning Council had discussed diabetes at their meeting that morning. State is putting emphasis on the total cost for communities for diabetes treatment. Grant money will be available, so a plan is being developed for the County.

Bob further shared Carol Bass, Brenda Sisler and Betty Anderson had retired. A lot of hiring is going on at the Health Department to fill vacant positions.

Discussion was had on the 2020 Census, the fact that missing one person in the count amounts to $19,000 lost in funding for the County. We need to make sure that every effort is made to reach every person in the County to make sure they fill out their Census form.

Mygarrettcounty.com is getting replicated in lots of different areas in the county. John and Shelley are exploring if funding’s can be charged for these replications and if profit can be passed on to other areas in the County.

Bob further shared he is still working on the Non-Emergency Medical Transportation issues the County is experiencing.

Bob Peters had no new report for DJS.

**Adjournment**

Kaitlyn Glotfelty adjourned the meeting at 2.48 p.m. The next regular scheduled meeting is scheduled for Thursday, December 19, 2019 at 2:00 p.m. at Garrett County Health Department, Conference Rooms.

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| Kaitlyn Glotfelty (Vice Chair) |  |  | Gillian Shreve  Recorders |